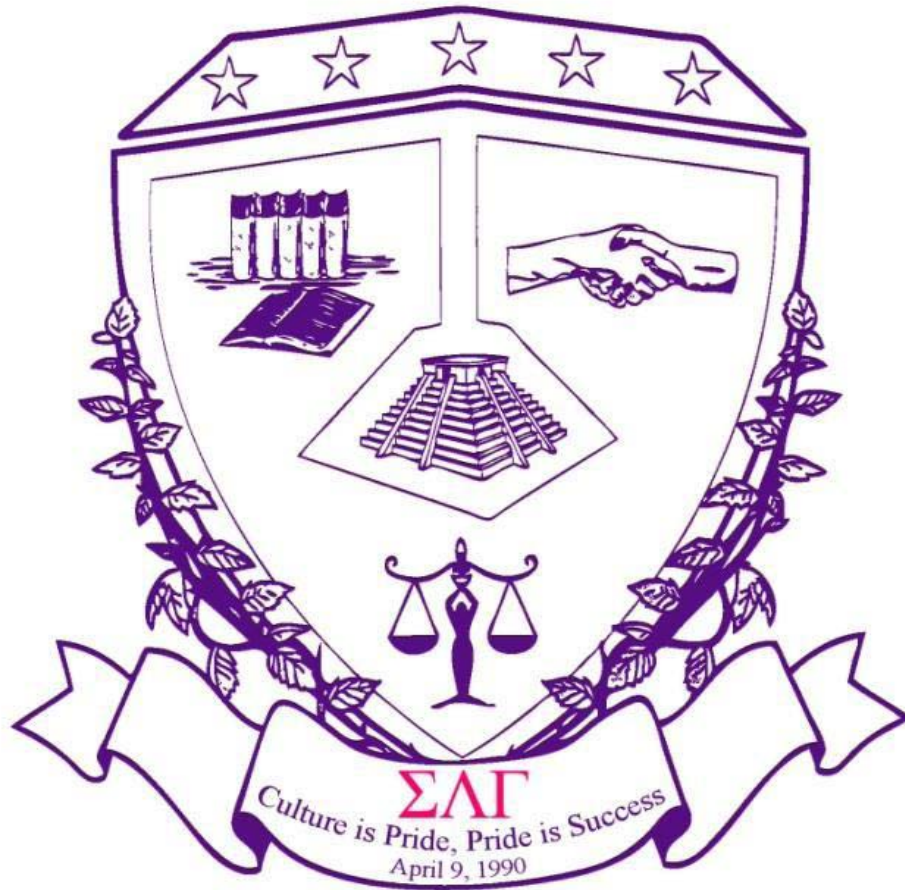


Sigma Lambda Gamma National Sorority, Inc.

National Constitution



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Preamble

Believing that all people are social beings, and that friendships are lasting and important ones, and believing that adherence to excellence in moral, ethical, communal, and educational standards is the instrument best fitted to promote these friendships, the Members of the Sorority of Sigma Lambda Gamma do hereby adopt the following Constitution.

Article I. Name

The Name of this organization is Sigma Lambda Gamma National Sorority, Incorporated.

Article II. Purpose

The purpose of Sigma Lambda Gamma Sorority shall be primarily one of promoting standards of excellence in morality, ethics, and education. Further, the Sorority shall work to better serve the needs and wants of all the people by disseminating information about the diverse culture, which we all share. Finally the Sorority shall maintain respect for the views of others through this valuing, thereby enhancing our understanding of one another, and thus bettering our community, our country, and the world.

Article III. Offices

The principal office of the corporation shall be located in the State of Iowa. The corporation may have such other offices, either within or outside the State of Iowa, as the National Board of Directors may determine or as the affairs of the corporation may require.

The corporation shall have and continuously maintain in the State of Iowa a registered office, and a registered agent whose office is identical with such registered office, as required by the Iowa Non-Profit Corporation Act. The registered office may be, but need not be, identical with the principal office in the State of Iowa, and the address of the registered office may be changed by the National Board of Directors.

Article IV. Organization of the Sorority

Sigma Lambda Gamma National Sorority, Inc., a fraternal and benevolent corporation organized for purposes other than monetary profit, is primarily a collegiate organization composed of collegian women affiliated with collegiate entities at accredited colleges and universities worldwide. Alumnae associations exist to ensure the mission of Sigma Lambda Gamma is carried out within the broader community and to provide a mechanism for collegiate initiated members to continue their commitment to Sigma Lambda Gamma.

Article V. Government

The general government of this Sorority shall be vested in the Convention. The business and affairs of the Sorority shall be conducted by, and the Sorority shall function through, an elected National Board of Directors, and other officers listed herein. The Sorority, its members and entities, the Convention, and all officers shall be governed by this Constitution.

Article VI. Membership

Membership in this Sorority shall be open to qualified women and shall be attained only by election and initiation in accordance with this Constitution and prescribed Ritual of the Sorority. It may be terminated only in accordance with this Constitution. Honorary membership shall be bestowed upon individuals approved by the National Board of Directors.

Section 1. Certificate of Membership

1. The National Board of Directors may provide for the issuance of certificates evincing membership in the corporation, which shall be in such form as determined by the Board. Such certificates shall be signed by the Chair and the Executive Director and shall be sealed with the seal of the corporation. All certificates evincing membership of any class shall be consecutively numbered. The name and address of each Member and the date of issuance of the certificate shall be entered on the records of the corporation.

Section 2. Issuance of Certificates

1. When a Member has been elected to membership and has paid all initiation fee and dues that may then be required, a certificate of membership shall be issued in her name under the provisions of Section 1 of this Article VI.

Article VII. National Board of Directors

Section 1. Designation

1. The Executive Officers of the Sorority shall be:
 - a. Members of the National Board of Directors
 - b. Executive Director

Section 2. Composition

1. The National Board of Directors shall be composed of six (6) members, all of whom shall be members of the Sorority in good standing. The members of the National Board of Directors shall be elected by the Convention as follows:
 - a. One (1) Alumna Chair
 - b. Four (4) Alumnae Directors
 - c. One (1) Collegiate Director

Section 3. Selection and Term of Office

1. Members of the National Board of Directors shall be elected by the Convention, shall assume office at the close of each Convention, and shall:
 - a. Serve for two years
2. National Board of Directors- To be eligible to run for the NBOD, a member must be an alumna in good standing for at least five years and have served as a volunteer leader in ONE of the following positions: EAC, Chapter Advisor, and/or Regional Director or can sufficiently

demonstrate significant SLG involvement and experience where volunteer leadership qualification has not been met. The Collegiate Director must be a collegian at the time of election.

3. The Chair must be an alumna having served as an Alumna Director at the time of election. If no such candidate for Chair is eligible and willing to serve as Chair, any candidate who meets the minimum requirements established in the Policy and Procedures Manual, is willing to serve as Chair, and has completed the nominations process as established by the Nominations Committee may be nominated and elected to the position by the Convention.

Section 4. Tenure

1. The Chair shall be limited to two consecutive elected terms. The Alumnae Directors shall be limited to three consecutive elected terms. Appointment to fill an unexpired term shall not constitute a duly elected term.

Section 5. Relinquishing of Other Sorority Offices

1. All executive officers shall relinquish other Sorority offices during their term of office unless otherwise authorized by the National Board of Directors.

Section 6. Powers and Responsibilities

1. The National Board of Directors shall be the governing and policy-making body of the Sorority in the interim between Conventions and shall exercise general supervision over the Sorority's business and affairs. Subject to Convention actions and the provisions of this Constitution, the National Board of Directors shall have full and final authority over, and the responsibility for, the activities and operations of the Sorority and shall have the power to do and perform all such acts as may be done by the Sorority.
2. The National Board of Directors shall:
 - a. Create all policies that govern the organization during the period between conventions of the House of Delegates;
 - b. Administer and determine all rules, regulations and policies of the Sorority and the provisions of the Constitution;
 - c. Employ an Executive Director and establish the terms of employment and limitations of authority in regards to the management of the organization;
 - d. Authorize the publication of all handbooks, manuals, and other Sorority Publications;
 - e. Set fiscal policies to ensure fiduciary responsibility;
 - f. Determine the strategic plan and goals for the continued development and growth of the Sorority;
 - g. Determine board training and development;
 - h. Set board work plan and agenda;
 - i. Provide on-going reporting of activities to the membership;
 - j. Guard against undue risk;
 - k. Approve all chapters and alumnae associations;
 - l. Exercise final disciplinary authority over members and entities;
 - m. Allocate collegiate and alumnae associations within regions;

- n. Have the power to remove from office any member of the National Board of Directors for cause;
- o. Fill vacancies on the National Board of Directors;
- p. Appoint or approve the appointment of necessary committee chairs or volunteer leadership positions;
- q. All other powers not explicitly granted elsewhere in this Constitution to any entity shall fall within the oversight of the National Board of Directors.

Section 7. Chair of the National Board of Directors

1. The House of Delegates will vote on the National Board of Directors positions in the following order: the Chair, Collegiate Director, and the four (4) Alumnae Directors positions. All candidates running for Chair may retain their right to run for an Alumna Director position if not duly elected to hold the Chair position.
2. The responsibilities of the Chair include:
 - a. Preside over the House of Delegates meetings;
 - b. Facilitate the National Board of Directors in determining the desired ends and impacts for the sorority to ensure its continued growth;
 - c. Direct and coordinate the work of other members of the National Board of Directors and officers reporting to her and delegate to them the maximum feasible authority and responsibility;
 - d. Supervise and give direction to the Executive Director;
 - e. Determine the time, location, and agenda for meetings of the National Board of Directors;
 - f. Serve as an ex-officio member to all standing committees of the Sorority;
 - g. Serve as an ex-officio member of the Board of Trustees of the Sigma Lambda Gamma Educational Foundation;
 - h. Report to the sisterhood on an annual basis the "State of the Sorority"
 - i. Appoint the chair to the necessary committees in order to carry out the business of the sorority.

Section 8. Meetings

1. Regular Meetings

The National Board of Directors shall hold at least two regular meetings annually. In addition, the National Board of Directors shall meet immediately preceding each Convention, and there shall be a meeting of all retiring and newly elected members of the National Board of Directors during or immediately following each Convention.
2. Special Meetings
 - a. Special meetings of the National Board of Directors may be called by the Chair.
3. Notice
 - a. The Chair or Executive Director must give at least ten (10) business days' notice, in writing, of the time and place of any regular or special meeting of the National Board of Directors.
4. Minutes

- a. Minutes of all National Board of Directors meetings shall be distributed as authorized by the National Board of Directors and a copy shall be filed in the Executive Office as part of the permanent records of the Sorority.

Section 9. Quorum and Voting

1. At any meeting of the National Board of Directors, a majority shall constitute a quorum. The vote of the established quorum shall be necessary to constitute the action of the National Board of Directors.
2. Any action required or permitted to be taken by the National Board of Directors or any committee thereof may be taken without a meeting if all the members of the National Board of Directors or committee consent in writing to the adoption of the resolution authorizing the action. The resolution and written consents thereto by the National Board of Directors or committee shall be filed with the minutes of the proceedings of the National Board of Directors or committees.
3. The National Board of Directors or any committee may meet by means of teleconference or other similar communications equipment which allows all members present to hear each other at the same time.

Section 10. Vacancies

1. Chair
 - a. In the event of a vacancy in the office of the Chair, the Executive Director shall immediately call a meeting of the National Board of Directors so that the National Board of Directors may appoint a successor.
2. Other Members
 - a. Any other vacancy on the National Board of Directors shall be filled by appointment of the remaining officers. The person so appointed shall assume the title, duties and responsibilities of the office and serve the unexpired term of her predecessor until the next regular election of the Convention.

Section 11. Temporary Disability

1. In the event of the temporary disability of a member of the National Board of Directors, the National Board of Directors may designate another of its members to assume her duties. Temporary disability is defined as a transitory impairment with an actual or expected duration of 30-45 days or less.

Section 12. Temporary Absence of the Chair

1. The Chair, in a temporary absence shall designate another member of the National Board of Directors as "Acting Chair" for the purposes of business. Temporary absence is defined as a temporary disability to perform duties with an actual or expected duration of 30-45 days or less.

Section 13. Removal from Office

1. Any member of the National Board of Directors may be removed from office upon the unanimous vote of the National Board of Directors, exclusive of any member thereof who may be the subject of the removal action. Removal shall be for incapacity to carry out the responsibilities of office,

but such action may be taken only after the member has received written notice of charges and has had an opportunity to be heard in her own defense.

Article VIII. Executive Director

Section 1. Designation

1. The Executive Officers of the Sorority shall be:
 - a. Members of the National Board of Directors
 - b. Executive Director

Section 2. Selection and Term of Office

1. The National Board of Directors shall authorize the employment of the Executive Director and shall establish the terms of his or her employment.

Section 3. Tenure

1. The Executive Director shall serve at the discretion of the National Board of Directors.

Section 4. Executive Director

1. The Responsibilities of the Executive Director include:
 - a. Attending or providing a substitute approved by the National Board of Directors at all meetings of the National Board of Directors and House of Delegates without vote;
 - b. Prepare necessary reports, data, and proposals for all appropriate Sorority meetings;
 - c. Maintaining of all Sorority corporate records, accounts and necessary data;
 - d. Signing all necessary contracts and official documents required for the day-to-day operations of the Sorority;
 - e. Manage the fiscal affairs of the Sorority as determined by policy by the National Board of Directors;
 - f. Determine Operational Plan and ensure program priorities are implemented and assessed as a means of executing the Strategic Plan set forth by the National Board of Directors;
 - g. Hiring, terminating and managing the headquarters staff employed by the Sorority;
 - h. Ultimate responsibility of managing the headquarters office and staff;
 - i. Responsible for overseeing the training, management, and support of all Sorority volunteer leadership.

Section 5. Relinquishing of Other Sorority Offices

1. All executive officers shall relinquish other Sorority offices during their term of office unless otherwise authorized by the National Board of Directors.

Section 6. Removal from Office

1. Executive Director may be removed from office under the terms of employment established by the National Board of Directors.

Article IX. Committees

Section 1. Committees

1. Committees deemed necessary to augment the operations of the Sorority may be established by the National Board of Directors and shall operate as directed by the National Board of Directors for a time to be determined by the Board. A committee shall:
 - a. Be appointed by the Chair, with approval from the National Board of Directors, and shall serve under the direction of the Chair;
 - b. Be composed of a Chair and at least two other members, one of whom shall be a former member of the National Board of Directors or can sufficiently demonstrate significant SLG involvement and experience where volunteer leadership qualification has not been met.
2. All committee members must meet the minimum requirements established in the Policy and Procedures manual for Volunteer Leadership.
3. The Chair of a committee shall be responsible for directing all actions and/or recommendations of her committee to the Chair of the National Board of Directors.

Section 2. Nominations Committee

1. This committee shall be appointed by the National Board of Directors in the year preceding the Convention.
2. This committee shall be composed of a former member of the National Board of Directors or an alumnae that can sufficiently demonstrate significant SLG involvement and experience where volunteer leadership qualification has not been met.
3. This committee shall convene in the Convention year to accept and process bids for the National Board of Directors for the ensuing biennium for presentation to the Convention. The following tasks will fall under the charge of the committee:
 - a. Calls for nominations
 - b. Process of application intake
 - c. Disseminating nominee information to the voting body in a timely manner, no later than 60 days before the Convention
 - d. Hold a conference call with the Parliamentarian at least six months prior to the convention
 - e. Hold a meeting with all candidates, NBOD, and the Parliamentarian to explain the elections process and determine candidate speech order
4. During the year preceding the Convention, any entity or individual member of the Sorority may submit suggestions for possible nominees to the committee for consideration.

Article X. Regional Organization

Section 1. Geographic Organization

1. Collegiate and alumnae associations shall be grouped into geographic regions for the purpose of effective administration. The boundaries of such regions shall be determined by the National Board of Directors.

Section 2. Regional Officers

1. The Regional Officers of the Sorority shall be the Regional Directors, all of whom shall be alumnae that meet the minimum requirements established in the Policy and Procedures manual for Volunteer Leaders.
2. Election and Term of Office
 - a. Regional Directors shall be elected or re-elected by the entities in their respective regions at the Annual Regional Retreats to take place in the fall of each Convention year.
 - b. Regional Directors shall take office on January 1st following a Convention year to serve for a term of two years. They may serve for two additional two-year terms of office but may not serve more than three consecutive terms.
 - c. If a vacancy occurs in the office of the Regional Director, the Executive Director, with the approval of the National Board of Directors, shall appoint a successor to fill the unexpired term. Said successor may be eligible for election and may serve for three consecutive full terms.
 - d. In case of the disability of the Regional Director, the Executive Director, with the approval of the National Board of Directors, may appoint an alternate to serve temporarily.
3. Relinquishing of Other Sorority Offices
 - a. Regional Directors shall relinquish all other Sorority offices during their terms of office unless otherwise authorized by the Executive Director.
4. Responsibilities
 - a. Execute and implement the strategic plans of the sorority;
 - b. Support national policies and initiatives;
 - c. Work with the collegiate entities in their regions under the supervision of the Executive Director;
 - d. Maintain records of meetings and events in the region;
 - e. Work in concert with Headquarters Staff to ensure support to sorority entities;
 - f. Ensure that entities comply with national policies and are in communication with Headquarters Staff.
 - g. Inform Headquarters Staff, in a timely manner, if she learns that an entity is in violation of national policies;
 - h. Provide region-specific feedback on changes in policy, strategic planning, and other regional items;
 - i. Responsible for tasks given by the Executive Director;
 - j. Manage the region's budget as set forth by the National Board of Directors.
 - k. Responsible for the overall stewardship of the sorority in her region.

Article XI. National Events

Section 1. Convention

1. Powers

- a. The Convention shall be the general legislative body of the Sorority and shall have the following powers:
 - i. To act upon all Sorority matters except those for which exclusive authority is otherwise delegated in this Constitution;
 - ii. To elect members of the National Board of Directors;
 - iii. To adopt amendments to this Constitution and Policy & Procedures Manual.
2. Composition
- a. Voting Body
 - i. All entities in good standing shall be entitled to vote at the Convention. The powers of the Convention shall be vested in the voting body of the Convention, which shall be comprised of the following members entitled to vote before the Convention:
 - 1. Delegates
 - a. Two registered delegates are required from each collegiate entity, one being the Head Delegate and the other the Alternate Delegate;
 - 2. Head Delegate
 - a. Each collegiate entity in good standing is required to send a Head Delegate to serve as its representative voting member in the House of Delegates.
 - 3. Alternate Delegate
 - a. Every collegiate entity must send, in addition to its head delegate, an alternate registered delegate to the Convention. An Alternate Delegate may represent her entity as a voting delegate at any session at which her entity's Head Delegate is not in attendance.
 - 4. Alumnae Association Delegate
 - a. One registered delegate is required from each alumnae association.
 - 5. Ex-Officio Delegates
 - a. Members of the National Board of Directors, except the Chair, shall vote only to make or break a tie vote of the Convention;
 - ii. All delegates must be members in good standing.
 - iii. Other Members in Attendance
 - 1. Any member of the Sorority in good standing and who has registered may attend the Convention. Said member shall be eligible for admission to all sessions of the Convention and shall have the privilege of speaking, but may neither vote nor make motions.
3. Time and Place of Meeting
 - a. The Convention shall meet biennially (accounting from the year 1994), except as otherwise provided in this Article, upon a date and at a place approved by the National Board of Directors.
4. Notice of Meeting

5. The Executive Director shall notify the officers and entities at the previous national event the time and place of the next meeting of the Convention. Presiding Officer
 - a. The Chair shall be the presiding officer of the Convention. In absence of the Chair, the Executive Director shall act as temporary presiding officer until the National Board of Directors designates one of its members to serve as presiding officer.
6. Convention Committees and Parliamentarian
 - a. Before each Convention, the Chair shall appoint a Parliamentarian and the following Convention Committees:
 - i. Nominations Committee;
 - ii. Other committees to facilitate the business of the Convention.
7. Parliamentary Authority
 - a. The rules contained in Robert's Rules of Order Newly Revised shall govern the proceedings of the Convention in all cases where they are applicable and in which they are not inconsistent with this Constitution and other official regulations of the Sorority.
8. Order of Business
 - a. The Chair shall determine the order of business, which shall conform to the rules contained in Robert's Rules of Order Newly Revised. Robert's Rules shall govern the proceedings of the Convention in all cases where they are applicable and in which they are not inconsistent with this Constitution and other official regulations of the Sorority.
9. Quorum
 - a. Two-thirds of the delegates' registered and eligible to vote at any Convention shall constitute a quorum for the transaction of business.
10. Rules of the Convention
 - a. The Rules of the Convention shall be distributed to each member and delegate upon registration and shall be adopted, upon a two-thirds affirmative vote of the delegates present and voting, at the opening business session of each Convention and before any other business may be transacted.
11. Voting
 - a. Requirement for Action
 - i. Unless otherwise specified herein, the vote of a majority of delegates present and voting, provided a quorum is present, shall constitute the action of the Convention.
 - ii. At all meetings of the Convention the vote on any question, unless otherwise provided in the Rules of the Convention, shall be:
 1. Placard or
 2. General consent, or
 3. Ballot upon the request of ten or more members of the voting body.
12. Nominations and Elections
 - a. Nominations Committee
 - i. Refer to Article IX, Section 2.
 - b. Nominations

- i. Candidates for the National Board of Directors shall be those members that have completed the nominations process as determined by the Nominations Committee.

13. Elections

- a. Voting shall be by ballot for all offices for which there is more than one candidate.
- b. In cases where there is only one candidate for an office, the ballot for such office shall be dispensed with and vote shall be via placard.
- c. A majority vote of the delegates present and voting shall constitute election and is required for each position on the National Board of Directors.

14. Installation of Officers

- a. All elected officers shall be installed at the final official gathering of the Convention delegates.

15. Non-convened Conventions

- a. In any year in which a biennial Convention cannot be convened because of national emergency or when the National Board of Directors, by a unanimous vote, has decreed that circumstances prevent a meeting of the Convention:
 - i. The National Board of Directors shall constitute the Convention, shall be the delegates of the entities for the purpose of electing or re-electing members of the National Board of Directors for the ensuing two years, and shall take no other action whatsoever except adjournment.
 - ii. The business which was to come before such a Convention shall be submitted to and determined by the ballot of the members who would have been entitled to vote. Said ballots are to be issued and cast at a time which shall be no later than December first of that year, and in the manner determined by the National Board of Directors, to constitute the action of the Convention as effectively as if authorized by a duly convened meeting.

16. Special Conventions

- a. Special Conventions may be called by the National Board of Directors at a time and place to be determined by them. Special Conventions shall be called by the National Board of Directors upon the request of three-fourths of the Regional Directors, Alumnae, or two-thirds of the collegiate entities, at a time and place determined by such a request.
- b. The Executive Director shall give sixty (60) days' notice to the officers and each collegiate and alumnae association. He or she shall include in such notice the reason(s) for and the business to be presented at the Special Convention. Special Conventions shall be governed by the rules applying to biennial Conventions except as may be otherwise provided in this Article, and no business shall be transacted except that mentioned in the notice.

Section 2. Sisterhood Retreat

1. Purpose

- a. Sisterhood Retreat shall serve to increase the effectiveness of regional officers, entity officers and advisors, to impart new concepts for enriching process and programs, and to instill a deeper understanding of Sorority membership.

2. Meetings

- a. Sisterhood Retreat shall be held in the alternate Convention years upon a date and at a place approved by the National Board of Directors.
3. Notice of Meeting
 - a. The Executive Director shall notify the officers and entities at the previous national event the time and place of the next meeting of Sisterhood Retreat..
4. Collegiate Delegates
 - a. Each collegiate entity is required to send two delegates to the biennial Sisterhood Retreat.
5. Personnel
 - a. The Executive Director shall designate appropriate personnel to plan, supervise and execute training vehicles for regional officers, entity officers, and advisors.

Article XII. Entities

Section 1. Procedures for Establishment

1. The National Board of Directors shall enact appropriate standards and rules of procedure governing the investigation of colleges and universities to determine their suitability as fields for extension; the submission of petitions or the granting of a collegiate entity charter to established local groups; and the colonization of new collegiate entities; all to the end that collegiate entities shall be established at such colleges and universities and under such circumstances as will maintain the high standing and good reputation of the Sorority.

Section 2. Entity Establishment

1. Colonies
 - a. Colonies shall be established by the approval of the Executive Director to petitioning groups of registered students at accredited four - year colleges and universities. Petitioning groups must meet all requirements for Colonies as outlined in the Policy and Procedures manual
2. Chapters
 - a. Petitioning Colonies must meet all requirements for Chapters/Chartered Entities as outlined in the Policy & Procedure Manual and receive a 2/3 votes from the National Board of Directors
3. Alumnae Associations
 - a. Petitioning Alumnae Associations must meet all requirements for Alumnae Associations as outlined in the Policy and Procedures manual and receive a 2/3 vote from the National Board of Directors

Section 3. Names

1. Chartered collegiate entities shall be named according to the letters of the Greek alphabet, used consecutively beginning with Alpha, and with double combinations of the Greek alphabet in sequence thereafter (Beta Alpha, Gamma Alpha, etc.). The names of inactive entities shall not be used again unless the entity shall be reestablished at the same college or university. The Omega Chapter is reserved for deceased members of Sigma Lambda Gamma National Sorority, Inc.

Section 4. Powers

1. An entity in good standing shall have the power to;
 - a. Present itself as an entity of the Sorority and use the name of the Sorority therein;
 - b. Conduct meetings and elect officers;
 - c. Adopt By-laws and make regulations necessary for the management and operation of the entity consistent with this Constitution and other regulations of the Sorority;
 - d. Send a delegate to the Convention with the power to vote;
 - e. Elect to membership and initiate eligible women in conformity with the qualifications, procedures, rules, and Ritual of the Sorority.

Section 5. Responsibilities

1. For an entity to be in good standing and entitled to vote at the Convention it shall:
 - a. Conduct itself in a manner that contributes to the welfare and good reputation of the Sorority by supporting and properly maintaining the standards of conduct befitting an entity of the Sorority;
 - b. Abide by the Constitution, Ritual, rules, policies, and procedures of the Sorority;
 - c. Cooperate with officers of the Sorority;
 - d. Meet all financial obligations;
 - e. Maintain satisfactory scholastic standing, for collegiate entities.

Section 6. By-Laws and other Regulations

1. Entities shall adopt their own By-laws and regulations, providing they are consistent with and no less restricting than the Constitution, Policies and Procedures Manual, and other Sorority regulations. The adoption of and amendments to entity By-Laws must be reviewed and approved by the Regional Director. In the event that the Regional Director is not available, Headquarters Staff must approve any adoption of an amendment to entity By-Laws.

Section 7. Disestablishment

1. The National Board of Directors by a 2/3 vote, shall have the exclusive power to disestablish an entity.
2. Cause
 - a. The National Board of Directors may disestablish an entity for:
 - i. Continuously failing to meet the requirements of an entity in good standing;
 - ii. When Disestablishment is considered to be in the best interest of the Sorority.
3. Investigation
 - a. No entity shall be disestablished unless and until a thorough investigation has been conducted and the entity is given the opportunity to be heard in its own defense.
4. Disqualification to Vote
 - a. Any member of the National Board of Directors who is a member of an entity whose charter is being considered for disestablishment or who has a conflict of interest shall be disqualified from voting on such action.
5. Notification

- a. The initial suspension notice to the entity shall state the allegations and possible sanction of disestablishment. Upon the decision of the Board of Director to disestablish the entity, the Executive Director shall notify the entity, the entity advisor, and the Regional Director in writing of disestablishment and he or she shall also inform the entity of the appeal procedures. The subsequent notification letter will detail all of the stipulations regarding disestablishment.
6. Disposition of Assets
 - a. Unless otherwise directed by the National Board of Directors, the Executive Office shall dispose of the former entity's property, pay all liabilities, and shall be liquidated. All remaining assets shall be assigned to and become property of the Sorority.

Section 8. Reinstatement of an Entity

1. A group in good standing whose charter was withdrawn because of conditions over which the Sorority had no control may be reinstated upon the 2/3 approval of the National Board of Directors.
2. Other groups desiring reinstatement shall proceed through the process for the establishment of new entities.

Article XIII. Dues and Fees

Section 1. Fees, Dues, and Assessment

1. The funds for the general purpose of the Sorority shall be obtained by the means of fees, dues, and assessment collected from all members and entities.

Section 2. Collection of Dues

1. Each entity shall be responsible for all fees, dues, and assessments, of the members of the Sorority who are affiliated with such entity, and the same shall be assessed directly against each entity.

Section 3. Fees

1. Every new/re-chartered entity or entity shall pay a one-time fee for recognition or charter. Every new/re-chartered alumnae association shall pay a one-time fee for charter. The National Board of Directors will determine these fees. This fee is in addition to the regular membership fees for each member of such collegiate entity or entity or fees that may be determined for alumnae members.

Section 4. Membership Fees

1. The membership fees are an obligation of each member of the Sorority. The fees shall be set by the National Board of Directors.

Section 5. Alumnae Contribution

1. In order for an Alumna to be in good standing she must contribute to Sigma Lambda Gamma National Sorority, Inc. annually or be an active member in an Alumnae Association. The minimum financial contribution shall be determined by the National Board of Directors.

Section 6. Fiscal Year

1. The fiscal year of the Sorority shall be determined by the National Board of Directors to meet the sorority's needs.

Section 7. Payment of Dues

1. All dues, assessments, membership fees, and all other obligations of the members and entities shall be paid to Sigma Lambda Gamma National Sorority, Inc., at the National Headquarters.
- 2.

Section 8. Penalty for Non-Payment

1. All fees or dues not paid when due will incur a monetary penalty that shall be determined by the National Board of Directors and detailed in the Policy and Procedures Manual.

Section 9. Annual Fee Review

1. The National Board of Directors shall annually review the membership fees of the National Sorority and may, by a unanimous vote, increase or decrease the membership fees.

Section 10. Entity Financial Responsibility

1. Every entity shall submit to the National Sorority's Headquarters the following:
 - a. Proof of account at a financial institution
 - b. Tax identification number

Article XIV. Publications

1. The Sorority shall publish a newsletter entitled *LA MENSAJERA*.

Article XV. Amendments to Constitution

1. These By-laws may be altered, amended, or repealed and new By-laws may be adopted by two-thirds of the National Board of Directors present at any regular meeting or at any special meeting, if at least two (2) days written notice is given to the National Board of Directors of intention to alter, amend or repeal, or to adopt new By-laws at such meeting.